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**To:** Mapua and District Community Association secretary@ourmapua.org

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## Update for car Park

Hi to all our regular users!

I have a date today for the resealing of the concrete area in front of the hall.

The work will start on the 4th August. This means there is a lot of heavy machinery at the front of the hall and with that some noise. Please advise your class attendees to be mindful and they may need to park elsewhere depending on the stages of work. I haven't had a briefing as to noise or how this will impact the hall uses. All I know is that they are working here for 2 weeks.

If you have concerns about the impact of noise from road works on your class or use of the hall please see me asap so we can transfer you to another space or arrange an alternate arrangement.

Sorry for any inconvenience this may cause.

In the short term annoyance for a great long term outcome.

### Cleaning

On another note, I'm feeling frustrated in this area, there is a dirty floor area in the Bill Marris room and some paint and water drips on the floor.

The foyer was left in an unvacuumed state after the weekends events and I had a call after hours for mud on the meeting room floor when the room was booked and not left in clean state for hire.

My job doesn't include cleaning and our cleaners come in twice a week. Please walk your space and check on departure if the space you have hired requires a clean and clean it.

If a class user from your class makes a mess or spills water, arrives from the muddy field etc it is up to them and yourself to clean it as part of your hire agreements.

Tables and chairs should be wiped down and we have a fully stocked cleaning cupboard in the hall for use. There is a rubbish bin right out the front door along with a small broom and shovel and a vacuum.

I will be checking cameras and start issuing cleaning fees on invoices for any areas that are left unclean after hire as this issue seems to be getting worse as winter is here and shoes are muddy and wet.

I know I'm sounding grumpy, but it is a frustration for the next user and me to be cleaning for the previous user and to arrive in a space that is left not fit for hire.

See you all soon and thanks for your support.

*Ngā mihi nui*

*Wendy Byrne*

*Your Hall Coordinator*

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