

Māpua & Districts Community Association

Minutes Exec Meeting

Māpua Hall – 25th November 2024 @ 7pm

Agenda Item		Action by
Present	Helen Bibby, Marion Satherley, Aileen Connell, Henk Vermeer, Fiona BibbySmith, Clare Kinnemoth, Lynley Worsley	
Apologies	Bruno Lemke.	
Minutes of last meeting	23 rd Sept Exec Committee Meeting Minutes Moved: Marion Seconded: Lynley	
Matters arising from the minutes	Conflict of Interest - clarification that Paul has a form that exec members fill in only if they have a conflict. Fiona to look for form and ask Bruno to put it on the website for easy reference. State if there may be a perceived conflict on a case by case basis within a meeting.	Fiona
Action points from Public Meeting	Notices re discussion of Masterplan at upcoming general meeting - Paul has had printed and put up around the village. Maps are on display in the Hall forum Paul will invite Councillors - Mike & Christeen. TDC Māpua Masterplan Staff members to be invited via Christeen. Paul has asked the exec to help ensure things stay on track/topic. We want to facilitate the sharing of thoughts and ideas presented, to help our members and other attendees give feedback. The goal is that we (Māpua & district residents) end up with a document that reflects the best options for Māpua.	
Treasurer's Report	Approval to reimburse Paul \$178.00 for There was an extra \$50 cost that was paid with a donated voucher. That was much appreciated. Approval for new signatory, Helen Bibby, to be added to our accounts. Moved: Aileen Seconded: Marion Agreed Aileen to ensure we have a backup of our accounts.	Aileen
Correspondence	TDC – email to/from TDC Anna McKenzie re MMP A0 Map prints NZTA/Fulton Hogan – Ruby Bay Bypass Roadworks update Stephanie Sullivan – re joining Cmty Prep Plan Subcmte Vincent Revell – Shape a Sustainable Housing Project survey Cathie Gould – AI Sandbox TCDA sponsored events MDCA – emails to TDC Nick re Wharf Cmty Noticeboard TDC – emails from Nick Chin re Wharf Noticeboard TACA – October 2024 Agenda TACA – November 2024 info Nick & Jenny Farrier – MDCA Sec-Dog access Ruby Bay NZTA/Fulton Hogan – Road Works SH6 Whangamoa MDCA- Julian Eggars re MDCA Updated Constitution TDCC – emails from/to Steve Udy query re Constitution update TDC – Rivercare Meetings reminder NZTA/Fulton Hogan – Takaka update Bruce Struthers – two Fast track applications TDC – Robyn Scherer re Chairs/TDC Mayor-CEO mtg now 16Dec Mapua School – Term 4 Newsletter	

Matters arising from Correspondence	Some are having a problem seeing some emails sent through to website. Not sure why this would be. Fiona to check with Bruno. The wharf noticeboard has been approved. To be mounted on the pumphouse. Dogs on the beach - still waiting for the outcome of the bylaw review.	Fiona
Constitution Update	Resubmitted. Waiting to see if we have done everything required.	Paul
Roads & Pathways	Te Mamaku maintenance ongoing, with overnight road closures	Paul
Zoning/Development	Māpua Master Plan – Open Forum notices posted around the community and copies of MMP and Maps on display in both Mapua Library and Mapua Community Hall. Paul will rehang the one that blew down.	
Civil Defense	Community Emergency Preparedness Plan subcommittee: Clare Kininmonth, Del Trew, Susie Wendelborn, Stephanie Sullivan, Angela Fon First meeting is likely to be in February. Paul to arrange. This will begin to establish the scope of the group.	Paul McIntosh
MDCA Projects	Māpua Memories - no report MDCA Records Digitization - We need to identify which documents are of value to be digitised. Helen and Clare to go through the documents to cull unnecessary/irrelevant pages. Executive agrees to this.	Marion / Henk Clare / Helen
Social Media	Question re if a heading could be given with the copied links on Facebook. Perhaps add after where copied from - 'Copied from TDC - Roadworks Ruby Bay'. Henk to look into.	Henk
Relationships	No reports from: TACA – final meeting of 2024 at Jester House 28 th Nov Higgs Reserve Wildlife Corridors - AED Upkeep	
Community Interest Groups	No reports from: Māpua Willing Wheels (MWW) Māpua Community Hub	
General Business	Exec Portfolio assignments discussion - we will discuss this with the whole exec at the next exec meeting. It would be good to spread responsibilities and give anyone who has an area of interest an opportunity. Need to consider whether website should have more than one person able to upload to share load. Lynley happy to support with this. Confirm with discussion next meeting. Interpretive panels for the area - including local history (Māori and colonial) and development. Is this a possibility as a positive project for the association? Clare to look up the name of the person who spoke at the Historical Association. Possibly a potential speaker in the future. Clare has been visiting different community associations in the past few weeks and gathered some ideas. She has seen some interesting ideas such as a memorandum of understanding with different aspects of the community to strengthen links (eg. Hall, church, business association) - with a primary contact from Exec Committee. Could we do this? To be	

	<p>discussed again with discussion with Exec roles at next meeting. People to think of different groups we may want to connect with. Wakefield has a ‘Youth Council’. They organise activities for the youth. This would be fabulous here. Is there an interest in our committee to see if we can support the opportunities for youth? Lynley and Marion to put together a survey for early next year.</p> <p>Website Exec Cmte Updates - website links need checking.</p> <p>Marion raised concerns about reaction to comments made to a speech in the 5 min public forum section of a previous meeting. Discussion re tone of the meetings and how to maintain expectations of appropriate decorum. Paul to speak with the member.</p> <p>Waterfront Notice Board – approved, to be installed in Dec</p>																											
Upcoming Presentations	TDC Consents Process Overview - Annie Reed (Subdiv Team Ldr) TACA – Te Mamaku Drive Planting Project (tbc for 2025)	Paul Paul																										
Future hot topics	Youth Council / Tamaha Scouts / Janszoon / Friends of Flora / Waimea Estuary																											
Meeting closed																												
Next meeting	<p>Public 9th Dec. Exec 27th Jan25</p> <p>Note: Dates for 2025 have been scheduled to ensure 2 weeks between Exec and Public Meetings</p> <table><tr><th>Exec</th><th>Public</th></tr><tr><td>27 Jan - apologies Marion, Fiona</td><td>10 Feb - apologies Marion</td></tr><tr><td>24 Feb</td><td>10 Mar</td></tr><tr><td>24 Mar</td><td>14 Apr</td></tr><tr><td>28 Apr</td><td>12 May</td></tr><tr><td>26 May</td><td>9 Jun</td></tr><tr><td>30 Jun</td><td>14 Jul</td></tr><tr><td>28 Jul</td><td>11 Aug</td></tr><tr><td>25 Aug</td><td>8 Sep</td></tr><tr><td>29 Sep</td><td>13 Oct</td></tr><tr><td>27 Oct</td><td>10 Nov</td></tr><tr><td>24 Nov</td><td>8 Dec</td></tr><tr><td>No Exec in Dec25</td><td>No Public Mtg in Jan26</td></tr></table>	Exec	Public	27 Jan - apologies Marion, Fiona	10 Feb - apologies Marion	24 Feb	10 Mar	24 Mar	14 Apr	28 Apr	12 May	26 May	9 Jun	30 Jun	14 Jul	28 Jul	11 Aug	25 Aug	8 Sep	29 Sep	13 Oct	27 Oct	10 Nov	24 Nov	8 Dec	No Exec in Dec25	No Public Mtg in Jan26	
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