# MDCA Officers and Executive Committee members

# Record of conflict of interests

*Use for every declared conflict of interests – actual or perceived*

|  |  |
| --- | --- |
| Date of Disclosure: |  |
| Name of Cmte Member: |  |
| Description of the nature of the conflict: |  |
| Outline of discussion with Cmte about managing the conflict: |  |
| Details of the actions (if any) agreed to manage the conflict in the best interests of the organisation: |  |

Signed by Committee Member: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*\*Actions should be reviewed at least annually and updated as necessary to ensure they remain relevant and effective.*