

Māpua & Districts Community Association

Minutes Exec Meeting

Māpua Hall – 30 September 2024 @ 7pm

Agenda Item		To be actioned by
Present	Mike Ashby, Helen Bibby, Marion Satherley, Aileen Connell, Henk, Fiona	
Apologies		
Minutes of last meeting	18 Aug Exec Committee Meeting Minutes Moved: Paul Seconded: Helen	
Matters arising from the minutes	<p>Conflicts of Interest Register (sent to Exec)</p> <p>Paul reminded exec to fill in for record keeping. They are to be done once each year and will be taken as recorded for the year. Exec members are asked to up-date as necessary.</p> <p>It was clarified that Exec members can express an opinion in a discussion but should declare it as a personal opinion.</p>	
Action points from Public Meeting	<p>Gary Clark sticker concerns – Paul to speak at the General Meeting about appropriate use as there has been on-going issues.</p> <p>National Emergency Management – subcommittee for Community Prep Plan</p> <p>Exec will take this to the general meeting. We see this as a good role for the MDCA and would like to form a sub-committee. Clare and Henk to work together on this. Paul to attend the up-coming training.</p> <p>Maureen Pugh – Q&A – Recent email has declined the planned meeting due to Maureen's personal circumstances. Questions will be retained. Email expressing our good wishes and desire to have a meeting in the future will be sent.</p> <p>TDC RMA/RC – key issues – They are getting back to us re a date suitable to them.</p> <p>Clare has contacted Zanzoon and Inlet Forum. Both are keen. She will; contact Elsbeth to see if she can present in October.</p>	<p>Fiona-questions.</p> <p>Clare</p>
Treasurer's Report	TDC approved \$3900 Community Consultation Grant for 2024	Aileen
Correspondence	<p>Email: from/to Gary Clark Stickers Concerns</p> <p>Email: from Kathy King Cmty Emer Prep Plan</p>	

	<p>Email: from TACA Sept Mtg Agenda</p> <p>Email: from/to Jim Wareing International Car Rally 2026</p> <p>Email: from Mapua Toy Library needs Cmte volunteers</p> <p>Email: from Mike Kininmonth Waterfront noticeboard</p> <p>Email: from TDC Nick Chin Waterfront noticeboard</p> <p>Email: from NZTA Hwy 60 Mariri road resealing</p> <p>Email: from Maureen Pugh's office cancelling Mapua Meeting</p> <p>Email: from TDC Environmental Policy Update newsletter</p> <p>Email: from TDC Cmty Consultation Funding 2024</p> <p>Email: from Mapua School Newsletter Term 3</p>	
Matters arising from Correspondence	<p>Jim's Coastal News article – Discussion had and conclusion drawn that we are happy with the current membership criteria previously agreed on. That is that anyone can attend our meetings, participate in discussions but voting is limited to financial members.</p> <p>Wharf Noticeboard – discussions are still happening</p> <p>Roadworks – several large works in the near future.</p> <p>Funding – Received the money applied for from TDC. This is used for honorariums. We need to point out to members that our honorariums are not covered in their entirety by this grant so we do need the income from subs.</p>	
Constitution Update	<p>Discussion of Purpose/Objectives/Action – finalize</p> <p>-Paul read through this section of the latest draft. Small changes suggested and noted by Paul.</p> <p>Discussion MDCA Area Map – overlap with TACA</p> <p>-Discussion had. Overlap not seen as a negative.</p> <p>Audit requirement, financial records status check</p> <p>-Paul pointed out that there is no requirement to have these audited or reviewed in the new constitution. We do need to look at how we store these files – beyond a laptop. We do have the accounts reviewed annually.</p>	Paul
Roads & Pathways	<p>Tree-felling work planned for Te Mamaku Drive mid October, with overnight road closures expected</p>	Paul
Zoning/Development	<p>Māpua Master Plan</p> <p>-No update</p> <p>Deferred Zoning</p> <p>-TDC working on Plan Change process</p>	
MDCA Projects	<p>Māpua Memories</p> <p>-Bruce has saved all the files from interviews to a memory stick. Asking what to do with them now. Marion and Henk to work out how to distribute to interviewees or families.</p> <p>-Mike to talk with Clare about the history of the project and how to move it forward</p>	<p>Marion/Henk</p> <p>Clare/Mike</p>

	MDCA Records Digitization -Further work needs to be done -Be great to find ways to link with Mapua Memories	
Social Media	Correspondence -Discussion had about best way to disseminate the correspondence. Decision made to place it on the website during the month. Need to add a 'qualification' along the lines of, 'This is for discussion at the next general meeting and not prior'.	Fiona Bruno
Environment	Dominion Flats -Money almost spent	Helen
Relationships	TACA -Paul summarised the last meeting Civil Defence/NEM -discussed above AED Upkeep -No update	
Community Interest Groups	Māpua Willing Wheels (MWW) Māpua Community Hub -plant sale made over \$3000 in plant sale Higgs Reserve Wildlife Corridors	Elena tbc
General Business	Exec Portfolio assignments discussion -aware that some people are already carrying a big load. Website Exec Cmte Updates – to be given to Bruno for publication Treasurers records / bank account authorities – discussed above Waterfront Notice Board- discussed above Rural Support Field day -Clare investigated. Recommend we 'park' this idea and pursue the Civil Defence angle. Up-coming Projects -Paul to share a couple of ideas at the General Meeting – e.g. fixing walking tracks / Spring Fling -gather ideas	

	Trucks engine braking -Paul to contact Jaime McPherson re the noise of engine braking down Mapua Drive hill. Cloud storage									
Upcoming Presentations	TDC Consents Process Overview -waiting to hear when they have availability TACA – Te Mamaku Drive Planting Project	Paul								
Future hot topics	Youth Council Tamaha Scouts Janszoon – contacted by Clare and agreed to present at a future meeting Friends of Flora / Waimea Estuary – contacted by Clare and agreed to present at a future meeting									
Meeting closed										
Next meeting	Public 14 th Oct. Exec 28 Oct Dates for 2024 <table><tr><th>Exec</th><th>Public</th></tr><tr><td></td><td>Oct 14</td></tr><tr><td>Oct 28 (Labour Day) cancelled</td><td>Nov 11</td></tr><tr><td>Nov 26</td><td>Dec 9</td></tr></table>	Exec	Public		Oct 14	Oct 28 (Labour Day) cancelled	Nov 11	Nov 26	Dec 9	
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