

Māpua & Districts Community Association
 Minutes Exec Meeting at Māpua Hall
 29 April 2024 @ 7:04 pm

Agenda Item	Item Actions in red are from Public meeting Actions in blue are from Exec meeting	Report by
Present	Lou, Jim, Marion, Bruno, Paul	
Apologies	Henk, Aileen, Fiona, Helen	
Conflicts of Interest for this meeting	Exec to bring conflict of interest statements as provided by Jim in correspondence to meeting Robust discussion on how to handle conflicts of interest when applicable to the topic being discussed or voted on	All
Secretary position	Parceling up the various roles among exec: Jim to write agendas, pass to Bruno Bruno to save correspondence files as pdfs using MDCA naming convention and list these in the agendas Jim to write article for Coastal News on General Meetings Minutes to be taken by revolving members of the executive in alphabetical order (excluding Aileen, Bruno and Jim) Sign-in sheet to be brought to General Meetings by Jim	All
Minutes of last meeting	25 March Exec Committee Meeting Minutes Moved to accept the minutes -Paul Seconded Bruno 08 April General Meeting Minutes for information	
Matters arising from the minutes not covered elsewhere	No consensus from MDCA exec on submissions for 10-year plan	Jim
Action points from Public Meeting not covered elsewhere in agenda		
Treasurer's report	Email Spoofing: Aileen to write a procedure Aileen to provide year-on-year graph of MDCA Bank Account totals Bank account \$10,767.90. Split as Follows <ul style="list-style-type: none"> • \$3,428.47 General Fund • \$2,898.80 Dominion Flats • \$2,356.87 Māpua Development Communications • \$1,536.87 AED Fund 	Aileen

	<ul style="list-style-type: none"> \$519.93 Māpua Memories <p>One invoice to pay</p> <ul style="list-style-type: none"> \$72.10 Invoice 3670 Māpua Hall meeting room hire for May <p>Henk to purchase USB sticks for Mapua Memories Project</p> <p>Marion Moved to accept Treasurer's Report, Paul Seconded - Approved</p>	
Correspondence	<p>Mapua School Newsletter Term 1</p> <p>Mapua Hall Door Signs for Privacy April 2024</p> <p>Mapua Hall Bookings Policies and Procedures April 2024</p> <p>Mapua Hall Kitchen Procedures April 2024</p> <p>TDC Mapua Footpath Richard Hamilton April 2024</p> <p>Higgs Reserve Clare Kininmonth April 2024</p> <p>Outgoing: Invitation to Maureen Pugh April 2024</p> <p>Outgoing: Query to TDC re: Footpath April 2024</p>	
Matters arising from correspondence not covered below	Maureen Pugh invited to come in the next 3 months	Lou
Roads & Pathways	<p>Streets for People Public consultation process to be summarised to TDC in early May</p> <p>Second letter written to TDC's Richard Hilton and Richard Hamilton (see correspondence), Jim to follow up with Wayne</p> <p>Private encroachment on public land on reserves – no action planned by TDC for this</p>	<p>Paul</p> <p>Jim</p>
Constitution	<p>Map defining the boundaries of MDCA coverage area is completed.</p> <p>Lynley Worsley to help with writing the Operations Guide.</p> <p>Looking at 13 – 14 pages for the constitution and 1 - 2 pages for the Operations Guide, update ready for next General Meeting, final draft at next Executive Cty Meeting</p> <p>Ballot process plan for secret votes to be written into the constitution</p>	Paul
Social Media		Henk
Māpua Master Plan	Data from Brainstorm meeting shared with TDC, no reply	Jim
Projects	<p>Māpua memories:</p> <p>MDCA History Documents – no plan of action as yet</p>	Marion/Henk
AED	Combined MDCA MBCA training happened in Ruby Bay with 3 of 30 possible attendees	Jim
Environment	<p>Wildlife Corridors – on hold until November 2024</p> <p>Higgs Reserve – Planting day 16 June 2024 (see correspondence)</p>	

	<p>Dominion Flats – Tuesday mornings planting and weeding, 9 am to 12 pm</p> <p>Wastewater overflows – Jan working with MfE and TDC</p>																			
Relationships																				
Community Interest Groups	<p>Māpua Willing Wheels (MWW) and Māpua Community Hub – no news</p>																			
General Business	<p>Promoting MDCA in the community - Paul to draft a notice about MDCA meetings to go up at 4 Square and veggie shop</p> <p>Community-led housing workshop in planning stages, does MDCA want to promote this? Community engagement in housing design might be helpful.</p>																			
Future hot topics	<p>13 May, no topic</p> <p>10 June Home heating TDC</p>																			
Meeting closed	8:52																			
Next meeting	<p>Public 13 May. Exec 27 May</p> <p>Dates for 2024</p> <table border="1"> <thead> <tr> <th>Exec</th> <th>General</th> </tr> </thead> <tbody> <tr> <td>April 29</td> <td>May 13</td> </tr> <tr> <td>May 27</td> <td>June 10</td> </tr> <tr> <td>June 24</td> <td>July 8</td> </tr> <tr> <td>July 29</td> <td>Aug 12</td> </tr> <tr> <td>Aug 26</td> <td>Sept 9</td> </tr> <tr> <td>Sept 30</td> <td>Oct 14</td> </tr> <tr> <td>Oct 28 (Labour Day)</td> <td>Nov 11</td> </tr> <tr> <td>Nov 26</td> <td>Dec 9</td> </tr> </tbody> </table>	Exec	General	April 29	May 13	May 27	June 10	June 24	July 8	July 29	Aug 12	Aug 26	Sept 9	Sept 30	Oct 14	Oct 28 (Labour Day)	Nov 11	Nov 26	Dec 9	
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