

MAPUA & DISTRICTS COMMUNITY ASSOCIATION

Notes from Exec meeting

Monday 27 July 2020

| | | Carried / To action |
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| Apologies | | |
| Present | Marion Satherley (Chair) Wayne Chisnall; Aileen Connell; Bruno Lemke; Elena Meredith ; Mike Kininmoth Esme Palliser & Paul McIntosh (observing) | |
| Minutes review | The minutes from the July monthly and Exec meetings were agreed to be correct versions for the July meeting mail-chimp mail-out . It was noted that the minutes from the monthly meeting had not yet been circulated | Marion/Mike Carried |
| Treasurers Report | <p>Bank account status:</p> <ul style="list-style-type: none"> Balance- \$7,162.21 ; General- \$2,843.47 ;Waterfront Park-\$468.17; Dominion Flats Grants- \$2,616.01 AED fund-\$722.60; Seating Project Donation-\$511.96 <p>Invoices approved for payment:</p> <ul style="list-style-type: none"> None!! <p>Aileen noted that TDC 2019 Accountability forms have been completed and submitted to TDC . Aileen will send to info@our.mapua.org Noted the need to apply for 2020 TDC funding Year -end AC's have been completed</p> <p>Review of AC's –David Beatson (who has been conducting review for years, (on koha basis) has signalled that he can't keep doing this . Discussion on other possible reviewers. Meantime Wayne will check if David is willing to review the AC's for this year - Aileen to forward the papers to Wayne</p> <p>Membership: Noted that new financial year has begun so memberships need renewing</p> | <p>Aileen / Wayne Carried</p> <p>Aileen</p> <p>Aileen/Wayne</p> |
| Correspondence | <p>Inwards:</p> <ul style="list-style-type: none"> David Mitchell – re significant trees at risk of felling on boundary of Aranui Park – Exec recognized this an an issue of non-notifiable consent <p>Agreed that Marion would draft and circulate to Exec a letter to TDC :</p> <ol style="list-style-type: none"> asking for a hold on cutting down the trees Indicating a need for review of notifiability criteria in TRMP Asking how MDCA can work more effectively with TDC to avoid further such situations in future <ul style="list-style-type: none"> Pat Russell – agreed will wait and see what evolves from her conversation with councillors at July monthly meeting | Marion |
| Roads and Pathways | <p>Māpua Ferry support proposal</p> <ul style="list-style-type: none"> Wayne reported that NZTA had replied that since the Māpua Ferry is not part of the Tasman Transport Structure System, the Gold Card subsidy is not applicable | Wayne |

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| | Strategy for Managing Indicative roading developments – Wayne reported back on June 24 meeting with councillors and TDC staff on this noting that consultation and input on this is planned for Oct/Nov (<i>see full notes under General Business</i>) | |
| Māpua Waterfront Working Group (MWWG) | <p>Feedback from meeting 22/6 :</p> <ul style="list-style-type: none"> no movement since this Ngaio Tree park subcommittee- Steve Richards has confirmed that with Historic Places Trust consent , this could be achievable Grossis Point: still awaiting information on timing and process | Marion |
| Environmental | No updates from Dominion Flats | |
| Community Transportation & Well Being | <p>Community Connections</p> <p><i>The Community Hub</i></p> <ul style="list-style-type: none"> The working group has accepted the offer from DVCCCT to adapt and use their Trust (renamed Māpua community wellbeing Trust) as the legal vehicle for supporting this initiative MDCA invited to be represented as a Trustee arranging a feasibility study on the “Old Church” as the venue for the hub <p><i>Community Directory</i> - need to check MDBA’s directory planned content & format . We want to focus on comprehensive community information which is simple to access</p> <p><i>Community Transport :</i></p> <p>The co-ordinator for the <i>Māpua Willing Wheels</i> Service has been appointed and will begin the 5month contract beginning of August. Discussed deposits and claims for reimbursements through MDCA and setting up a separate dedicated A/C with the MWW Co-ordinator to manage the deposits and payments . Aileen will set this up and meet with co-ordinator to arrange processes</p> | <p>Agreed</p> <p>Aileen /Elena Agreed</p> <p>Aileen</p> |
| Social Media | <p>The need for a back-up support for this role, particularly in relation to Facebook postings was re-stated</p> <p>Monthly meeting combined format</p> <p>Zoom Meetings – noted each element identified as working but issues arising once all elements connected { especially when combining such meetings with a live-recording of presentation)</p> <p>The “Our Area” tab on webpage</p> <p>Noted that will need some technical support to provide adjustments needed which will enable the appropriate space to be available and accessed in a professional manner –</p> <p>Note from June Exec notes</p> <p>It was agreed to take the following motion to the June monthly meeting for approval: Moved that MDCA would purchase WordPress “Educational Theme” @ \$60(US) to set up this style of website</p> | <p>All Exec members</p> <p>Bruno</p> <p>Bruno</p> <p><i>Note – not yet done Raise at Aug meeting Bruno /Marion</i></p> |

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| Relationships | <p>Projects</p> <p><i>Archiving of Historical Documents –</i></p> <ul style="list-style-type: none"> • Paul has offered to help and support Mike in determining what is needed to focus on in relation to how we will use the docs in future • Discussed options of multiple scanning using OCR software which will enable tagging with key words – noted can lease the software (annual sub lease to rent) • Noted the need to locate and appropriately file MDCA past correspondence– Sender/Year/Topic- and minutes both with key word search facility • Also noted that all future docs need to fit into this format <p><i>Interviews of Long-term residents</i></p> <ul style="list-style-type: none"> • Noted need for permission for short-term loan of lapel-mikes until can purchase • Agreed would apply to TDC Community Grants Scheme for \$2,300 funding to purchase lapel mikes and pay for editing of interviews <p>TACA- suggested that supply information for meetings on the transport developments to encourage interest and participation from Tasman community – Elena to give report to Marion</p> <p>TDC Awards for Outstanding Community Service -noted that a nomination for Margaret Cotter was made & accepted</p> | <p>Mike & Paul</p> <p>Esme</p> <p>Marion/Mike Agreed</p> |
| Water | Members of Ruby Bay Coastal Homeowners group met with TDC staff after presentation at July monthly meeting | Bruno |
| Māpua Reserve Playground. | Glen (TDC) reported that can't order the equipment until the wet area design is complete | Marion |
| Projects | <p>1 Public seating update</p> <ul style="list-style-type: none"> • Luke Donaldson has offered “ free digging “ • Will cost \$4,000+ for the concrete pads Suggest a Facebook appeal to the public for help • Mike will get another quote for the boxing etc <p>2 Leaflet drop</p> <p>Nearly complete</p> <p>3 Memorial plaque for Aquarium</p> <p>Marion will follow with Miller & Sons & nameplaters who quoted \$600</p> <p>If not possible then with TDC for a vinyl print plaque on the building to seek quote</p> | <p>Mike</p> <p>Marion</p> <p>Marion</p> <p>Marion</p> |
| General Business | <p>1 Exercise stations</p> <p>Checking who will lead this project ?</p> <p>Need to decide on preference of updating current used equipment or purchasing new</p> <p>Check if an NMIT student is interested in pursuing this project ?</p> <p>2 Civil Defence – agreed that this was a “ next year” project</p> <p>3 Walkways –another “ next year” project</p> | <p>Marion</p> <p>Elena</p> |

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| | <p>4 Strategy for Managing Indicative roading developments</p> <p>Discussion on how to resource & consult residents so are informed and prepared before making submissions to TDC</p> <p>Decided to make it the focus for Sept meeting</p> <p>suggestions included :</p> <ul style="list-style-type: none"> • providing potential plans/maps showing indicative roads • creating potential principles for such developments • collecting records of road usage over the years ; relating these to specific roads unsuitable for high usage; link this data to planned developments / walkways <p>Suggested to invite TDC staff to Sept MDCA meeting to resource this discussion so that there can be informed input into the Tasman Resource Management Plan –with focus on what sort of community we want to live in – how to retain the “ village feel “ including cycling/walking priorities and how indicative roads could be part of this</p> <p>Progress on issue to be kept alive on Facebook</p> <p>4 AGM</p> <ul style="list-style-type: none"> • <i>Executive nominations</i> – Both Paul and Esme indicated that they were willing to be nominated and stand for Exec for 20-21 year • voting for the <i>chair</i> Cr Christeen MacKenzie will chair this • <i>Secretary</i>- need to address filling this position Elena to write description of what the role entails and send copy to Mike (may know someone interested) | <p>Marion Wayne</p> <p>Paul</p> <p>Bruno</p> <p>Elena</p> |
| Future Hot Topics | <p>Confirming calendar –</p> <ul style="list-style-type: none"> • August – AGM • September – TDC preparing for TRMP & Indicative Roding Strategy – TDC staff • note General Election (separate meeting @ Playhouse) • October –Tasman Resource Management Plan input • November - Advanced Care Planning – an issue for us all ; Esme to organize <p>Note -Exec reports for August meeting to be with Bruno by August 5</p> <p>Meeting Closed 9.20 pm</p> | <p>Esme</p> <p>All portfolio holders</p> |
| NEXT MEETINGS | <p>Assn & AGM 10 August 2020</p> <p>Exec 25 August 2020</p> | |