

MAPUA & DISTRICTS COMMUNITY ASSOCIATION

Minutes for AGM
Monday 12th August 2019

PROCESS/PORTFOLIO	ISSUE	CARRIED
WELCOME		
APOLOGIES	Bridget Castle, Brigit Ryan, Gillian Pollock, Naomi Aporo, Heather Quinn, Pat Perry	
PRESENT	Elena Meredith, Wayne Chisnall, Cllr Dean McNamara, Cllr Anne Turley, Helen Bibby, Aileen Connell, Marion Satherley, Desiree Dunlop, Richard Johns, Tony Pearson, Bruno Lemke, Julian Eggers Vicky Stocker, Peter & Jackie Paterson, Julie Nevin, Cllr Tim King, Cllr David Ogilvie	
MINUTES	<ul style="list-style-type: none"> From the 2018 Annual General Meeting Move that the minutes be accepted as an accurate record of that meeting Are there any matters arising from these minutes? 	Marion/Wayne
ANNUAL EXECUTIVE REPORT	<ul style="list-style-type: none"> This report includes the Chairpersons report along with other Executive committee member and sub-committee reports. See separate report document Are there any matters arising from this report? Marion thanked both Helen and Tim who were stepping down from the Executive. Helen has dedicated the last ten years on the MDCA Executive and in that time she has done an incredible job, and has been the Executive pusher and shaker when it comes to the Dominion Flats restoration project. She will leave a big hole to be filled. Time has been on the Executive for four years and in that time he has brought MDCA into the 21st century with technology – facebook, website, mail chimp etc. Thank you Tim for your dedication in getting these new systems up and running, and thank you for offering to assist if or when we need some advise. Elena thanked our three ward councillors for being so regular in their attendance to our meetings. Stating that having them present was extremely helpful with regard information sharing and inside knowledge. 	Aileen/Tim
FINANCIAL Statement	<ul style="list-style-type: none"> Accountant David Beatson of Milnes Beatson has agreed to review the Association for the 2018/19 financial year. See separate review document. Move that the reviewed accounts for 2018/19 be accepted. Any business arising from the financial review? 	Aileen/Helen
Recommendations from the 2018/19 Executive is -	<ul style="list-style-type: none"> That the annual membership fee remain at \$10.00 per person Moved: Aileen Seconded: Wayne That the secretary honorarium remain the same at \$2400.00 per annum (\$200.00 per month) Moved: Elena Seconded: Tim That the honorarium for the position of Social Media Administrator be retained at \$100.00 per month Moved: Aileen Seconded: Wayne That the Association's annual grant request to the Tasman District Council be capped at \$5000.00 for 2019/20 Moved: Aileen Seconded: Tim Constitutional Inclusions: Life Membership: Marion read the proposed Life Membership clause as follows: Nomination Criteria: <ol style="list-style-type: none"> The granting of Life membership is a great honour and should not be treated lightly. On average, one or less Life Memberships are likely to be able to be awarded each year. Life Membership is reserved for those whose contributions goes beyond the ordinary or even the excellent for an extended period of time as a member of the organisation, 	

MAPUA & DISTRICTS COMMUNITY ASSOCIATION

Minutes for AGM

Monday 12th August 2019

	<p>generally 10 years or more.</p> <ol style="list-style-type: none">3. Life memberships are awarded for long, well documented and meritorious service where it can be demonstrated that a significant contribution to the aims and objectives, and general running of the organisation has occurred.4. It is appropriate and desirable to acknowledge those members' efforts while they are able to enjoy the honour.5. Life members retain their membership of the organisation for the rest of their life without paying the annual membership sub.6. Life members may be called upon to assist with special projects or for guidance and advice in their areas of expertise. <p>Marion asked whether there were any questions. Bruno asked whether item 1. In the clause left enough flexibility to award more than one life membership per annum, discussion followed and it was agreed that there was such flexibility within the proposed clause. No further questions.</p> <p>Marion moved the Life Membership criteria be accepted as a new clause within the constitution. Seconded: EileenaCarried.</p> <ul style="list-style-type: none">• Constitutional Changes: Sub-Committee Clause 11. Marion read the proposed changes and the proposed deletions to this clause, explaining that the items proposed to be deleted were operational functions and would be included within the Operations Manual. Current Subcommittee clause:<ol style="list-style-type: none">a. The association may form Subcommittees to address specific community issuesb. Subcommittees shall be formed from interested members for the Association and from individuals who, in the opinion of the members, have the skills, attributes, or knowledge that will assist the work of the subcommitteec. Subcommittees shall consist of no less than 3 or more than five members one of whom shall be the Subcommittee Leaderd. Chairperson shall be an Ex-officio member of all Subcommitteese. Each Subcommittee shall actively pursue resolution of the community issue with which it is charged and makes recommendations to the association.f. Subcommittee Leader shall furnish regular reports to the association.g. A subcommittee is subject in all things to the control of the Association that formed it, and must carry out general and specific directions of the Association given in relation to the subcommittee or its affairsh. All sub committees are listed and reported on at the AGMi. Subcommittee members are voted into position at the AGM and will be disbanded by the Executive when they are deemed to have fulfilled their remit<p>Suggested amendments to Subcommittee clause:</p><ol style="list-style-type: none">a. The Executive may, from time to time, establish sub-committees to address specific community issues.b. Sub-committees will be responsible to an appointed member from the Executive team.<p>Marion asked if there were any questions or comments regarding the proposed changes. There were none.</p><p>Marion moved the proposed amendments to the Subcommittee clause</p>	
--	---	--

MAPUA & DISTRICTS COMMUNITY ASSOCIATION

Minutes for AGM
Monday 12th August 2019

	within the constitution be accepted. Seconded: Elena Carried	
ELECTION OF OFFICERS TO THE Executive Committee of the Assn	<p>Cllr Tim King took the chair for the election of Officers.</p> <ul style="list-style-type: none"> • Position of Chairperson Elena nominates Marion, Seconded by Helen. Are there any further nominations? No further nominations were received. Carried • Position of Deputy Chairperson Mike nominates Wayne, Seconded by Marion Are there any other nominations? No further nominations were received. Carried • Position of Secretary Wayne nominates Desiree, Seconded by Elena Are there any other nominations? No further nominations were received. Carried • Position of Treasurer Marion nominates Aileen, Seconded by Tim Are there any other nominations? No further nominations were received. Carried • Executive members re-standing – group nomination Helen nominates Naomi, Mike and Elena, seconded by Neville Carried • Two additional Executive member positions Are there any nominations for the two vacant Executive committee positions? Please consider whether you or someone you know would be interested in joining our productive team. There were no additional nominations received. 	
Portfolio Holders	<ul style="list-style-type: none"> • These positions will be appointed by the new Executive team • Vacancies exist for two more people on the AED sub-committee • Is anyone willing to join this sub-committee? 	

AGM closed at 7.25pm