

Subject **Hall access from Thursday 14th MAy**  
From Mapua Bookings <mapuabookings@gmail.com>  
To Mapua Hall <mapuahallsociety@gmail.com>  
Bcc <info@ourmapua.org>  
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Hello Regular users,

Just a quick update for tomorrows re-opening, I will continue to work from home during Alert Level 2 however I am happy pop down to the Hall anytime should you require assistance with anything in the office. You can still contact me anytime via email or 5402330.

This afternoon I will put some Covid-19 info posters up at the Hall and replace the keys in the lock box. There has been a suggestion to use a One Way system for foot traffic which I think is a good idea, so I have a couple of ENTRY & EXIT signs that you can use, please feel free to move these as you see fit to work best with your group. Hopefully you all received the eNewsletter this morning where I have nudged all members to pre-book for classes to help with the contact tracing. Also mentioned that groups must remain below 10 (excluding the instructor), this may be a difficult point for some larger classes but I hope that all those that wish to attend classes will fit within this temporary restriction. There is currently only a maximum of two separate groups booked in the Hall at any one time over the next two weeks so we are well below the 100 total capacity.

Please share any other recommendations you may discover as you use the Hall over the next weeks.

**Kind regards**

**Anita Green**  
**Hall Coordinator**



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