

MAPUA & DISTRICTS COMMUNITY ASSOCIATION

Minutes for Executive Meeting

Tuesday 25th June 2019

PROCESS/PORTFOLIO	ISSUE	ACTION
APOLOGIES	Aileen, Marion , Trish, Tim	
PRESENT	Helen, Noami,Elena, Wayne, Mike, Desiree	
MINUTES	Previous General & Exec meetings – <ul style="list-style-type: none"> Move that these be accepted 	Wayne/Helen
FINANCIAL REPORT	<ul style="list-style-type: none"> Aileen is away Marion has had the 1500 flyers printed to go out with the Transport survey at a cost of \$340.00. Marion has paid for these personally until Aileen returns. Needing phone/email contact details for new members C & SM McGeown, 10 Rana Place, Mapua. Pete Frew at TDC stated that Rana Place is a new subdivision off the end of Iwa Street. Is there anyone on the Exec. who would be prepared to go introduce themselves to the McGeown's to get their phone details 	Desiree
CORRESPONDENCE	<p>Inwards:</p> <ul style="list-style-type: none"> Mooring Changes The meeting was cancelled – Mike to report when it is held Pete Frew TDC Rates Department Re Household numbers & map MWWG ReportGlenn Thorn – is still waiting for formalised drawings to be completed. It was raised at the exec hui tonight that during the thank you's to the Boat Club and Sea Scout after their presentation at our last meeting the comments seemed like a formal endorsement by the MDCA of the proposed plans regarding the alternate ramp. We discussed that this was the first time that the plans had been presented to the MDCA. It was noted that we had previously publicly commented that the MDCA was supportive of resolving the issue of an alternative community boat ramp. However, we haven't yet canvassed our membership regarding the proposed design so are not in a position to formally endorse the current plan. <p>Outwards:</p> <ul style="list-style-type: none"> Rob O'Grady TDC Water & Waste Water Upgrade – informed Rob the Mapua Hall projector was available for use 	Mike
COMMITTEE & MEETING PROCESSES	<p>Promoting MDCA –</p> <ul style="list-style-type: none"> 1500 MDCA promotional flyers have been printed and delivery to Elena for distribution along with the Transport Survey to households within the Mapua/Ruby Bay catchment. Confirmed number of our distribution area(3437) have been confirmed by Pete Frew of TDC. Marion still to discover how to contact the Richmond rural delivery contractors. It is much cheaper to go directly to the contractor than through NZ Post. Once this has been completed more flyers can be printed and distributed to the remaining areas. Work needs to start on designing the next two flyers. Does anyone have any concept ideas? Can you please forward them to Marion. We need to get onto this. Constitution – <p>Sub-comiittee Clause 11.</p> <ul style="list-style-type: none"> After the email discussion 10 days or so ago Marion has used comments made by Naomi, Tim & Wayne to amend this clause for Exec. (Clause 11/b wording from <u>“for”</u> to <u>“from”</u>.) comment and approval before taking it to the members on the 8th July meeting. <p>Sub-committes – Portfolio's</p> <ul style="list-style-type: none"> A question promoted by a comment Wayne made. Do we need 	<p>Marion</p> <p>Marion/Wayne</p>

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	<p>to define the differences between subcommittee's & portfolio's? Maybe in the Operations Manual?</p> <p>Portfolio Reporting</p> <ul style="list-style-type: none"> Request that each portfolio holder provide a written report in word doc be forwarded to the Secretary the Tuesday prior to the General meetings. Thank you. <p>Assn Laptop</p> <ul style="list-style-type: none"> Naomi on behalf of the Exec. the cost of purchasing an Assn. Laptop for the use of the Secretary for minute taking. An approx amount of \$750.00 for a lap top and mouse -seek approval at GM <p>MDCA Minute Distribution- Mike to follow up</p> <ul style="list-style-type: none"> At the General meeting on the 10th June, Bruno made a suggestion that we could look at using the library as a depository for our latest minutes for public viewing. Is there anyone willing to investigate whether this is OK by those who run the library; whether there is a good visible space for them to be located; and who is willing to follow this up with the library and get printed copies to the library each month? - Mike to follow up 	<p>Naomi</p> <p>Naomi/Wayne</p> <p>Naomi</p> <p>Mike</p>
HOT TOPICS	<p>Hot Topic – July 19 –</p> <ul style="list-style-type: none"> Rob O'Grady & Donaldson Civil Liaison person Re: Mapua Water & Wastewater upgrade <p>August 19 –</p> <ul style="list-style-type: none"> AGM <p>Sept 19 –</p> <ul style="list-style-type: none"> Tasman Environment Trust <p>14th Oct 19-</p> <ul style="list-style-type: none"> Mapua Community Care Project – Paul Zealand – Ron Oliver from DVCCC has requested their presentation be postponed until our November meeting. Agreed Naomi has contacted project Janszoon to see if they can do a swap for October – Now confirmed plus Mapua Dawn Chorus in tandem confirmed <p>11th Nov 19 –</p> <ul style="list-style-type: none"> Project Janszoon confirmed 	<p>Helen</p> <p>Marion</p> <p>Naomi</p> <p>Naomi</p>
ROADS & PATHWAYS	<ul style="list-style-type: none"> Wayne to update -Nothing Any response re linking walkway Jessie St to Aranui Rd - no response 	Wayne
MAPUA WATERFRONT WORKING GROUP	<p>MWWG -</p> <ul style="list-style-type: none"> See Marion's report including changes to ToR for comment in time for the next MWWG meeting on the 22nd July Further details can be provided by Mike & Naomi -see correspondence above for followup on Boat Club proposal 	Marion or Mike
FUTURE DEVELOPMENT and TDC REPORTING PROJECTS	<ul style="list-style-type: none"> Mike to report 	Mike
PROJECTS	<p>Mapua Reserves Playground</p> <ul style="list-style-type: none"> Because Marion had been having trouble engaging with Glenn Thorn, at the June 10th MDCA meeting Marion asked Cllr David Oglivie if he was willing to follow Glenn Thorn up on MDCA's behalf. David did this and it worked. Glenn Thorn (TDC) responded to say he was still waiting to receive copies of improved draft drawings from TDC's drafts depart. stating they would not be started until Wednesday 19th 	Marion

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PORTFOLIO	<p>June. <u>–follow up</u></p> <p>Environmental</p> <ul style="list-style-type: none"> • Dominion Flats –Project wish to apply to Rata Foundation for further funds to be used to purchase 3000 plants and pay for help from the TDC contractor to plant out 2000 of those plants <u>(approved)</u> • A new wheel barrow has been donated • Waimea Inlet – Gillian to report at July General meeting <p>Transportation – and other community issues</p> <ul style="list-style-type: none"> • This week the survey has gone out and again in July and at the end of July , coloured notices have also gone out to remind people to complete the survey. Great work Elena. 	<p>Helen</p> <p>Elena</p>
SOCIAL MEDIA	<ul style="list-style-type: none"> • Tim has had a busy month reporting in the Coastal News for the July issue – Meeting summary, Sea Scouts & Boat club presentations – a job well done Tim • Social Media, Membership Status, TDC Newslane 	Tim
AED sub committee	<ul style="list-style-type: none"> • Wayne to update <u>Nothing new. We will not organise further training unless Jennian comeback with an offer.</u> • - proposal for another AED to be at the other end of ruby bay i.e Hairdressers/fish and chip shops. <u>Seek feedback from GM</u> 	Wayne
RELATIONSHIPS PORTFOLIO	<ul style="list-style-type: none"> • to update 	<u>Marion/Naomi</u>
SUB COMMITTEES	<p>Tasman Area Community Assn (TACA)</p> <ul style="list-style-type: none"> • Marion will be away for their 27th June meeting. An apology has been forwarded. <p>Moutere Hills</p> <ul style="list-style-type: none"> • MHRA only meet twice yearly <p>MDCA Historical Doc's</p> <ul style="list-style-type: none"> • Work in progress – Naomi to report <p><u>Water Infrastructure</u></p> <ul style="list-style-type: none"> • <u>Rob O'Grady to hopefully present at 8th July meeting</u> • <u>To email Rob O'Grady on the pipe line earth works at the wharf wher it is reported that the contractors have uncovered DDT.</u> • <u>For council to clarify.</u> • <u>At the General meeting Naomi suggested changing the name of this re-structured subcommittee – this has been formed with council landcare environment trust, land owners and Iwi. It was agreed to call it WATER</u> 	<p>Marion</p> <p>Naomi</p> <p>Naomi</p>
GENERAL BUSINESS & COUNCILLOR COMMENTS	<p>MDBA</p> <ul style="list-style-type: none"> • Request from Debbie Lavery to meet to identify common areas of interest so as to develop a strategy for a closer working relationship. • To invite Debbie and Patrick to the next meeting 8th July • Marion and Patrick from the MDCA to identify common areas • <u>Helen suggested after the General meeting that maybe MDCA could canvas to see if there are any willing community members who would be prepared to take sections of the directory and phone each number. Any thoughts, expansions – take this to the GM</u> • <u>Elena reminded the Exec to invite the candidates for election to TDC to an MDCA meeting</u> 	<p><u>Desiree</u></p> <p>Marion</p> <p><u>Marion</u></p>
MEETING CLOSED AT	8.36pm	
NEXT MEETINGS	<p>Assn Mon 8th July 2019</p> <p>Exec Tue 23rd July 2019</p>	