

MAPUA & DISTRICTS COMMUNITY ASSOCIATION

Minutes for Executive Meeting

Tuesday 30th April 2019

PROCESS/PORTFOLIO	ISSUE	ACTION
APOLOGIES	Naomi	
PRESENT	Wayne, Trish, Elena, Aileen, Mike, Helen, Tim, Marion	
MINUTES	Previous Exec meetings – <ul style="list-style-type: none"> Move that these be accepted 	Marion/Aileen
FINANCIAL REPORT	<ul style="list-style-type: none"> Total balance \$27674.43 made up of general funds \$5440.64; Dominion Flats \$18002.33; Waterfront Park \$2561.46; AED \$470.00, Project donation \$1200.00 Accts for payment - <ul style="list-style-type: none"> Contract Worx \$2093.29 for work at Waterfront Park on mounds Reimburse H Bibby \$129.00 for wheelbarrow & gloves – Dominion Flats Cash Flow projection looking to be a surplus at end of financial year 	Aileen/Elena
CORRESPONDENCE	<p>Inwards:</p> <ul style="list-style-type: none"> Chris Choat – TDC Newsline & deadline dates Aged Concern Newsletter TDC Water & Wastewater upgrade Update Incorporated Societies – Update Contact Details – NN TSM Future Development Strategy Doc's Mapua Hall Newsletter Jacqui Deans – FDS – following up with names of residents who had issue at MDCA 8th meeting re FDS MHRA – results of their FDS survey Motueka Districts Neighbourhood Support Society <p>Outwards:</p> <ul style="list-style-type: none"> Jamie McPherson – TDC Roding – to ask expected time frames Ken Drake – path linking Higgs & Aranui Rd's Follow up Glenn Thorn re consultation doc's, 2nd follow up request this time including Richard Hollier 	Aileen has done Inc Soc update
COMMITTEE & MEETING PROCESSES	<p>Hot Topic – May 2019-</p> <ul style="list-style-type: none"> Helen Bibby - Dominion Flats presentation/update <p>June 19 –</p> <ul style="list-style-type: none"> Martyn Barlow – Mapua Boat Club update David Scott & hopefully a Sea Scout Venturer – Tamaha Sea Scouts <p>Bulk emailing –</p> <ul style="list-style-type: none"> Problems re General meeting Mail out – a number 15+ bounced back. Xtra.co.nz was the worst – wondering whether it has something to do with virus/scam protection with bulk mail outs. How do we resolve? After a bit of questioning it appears it is a common problem with large group mail outs – some use 'Mail Chimp' and others use 'Google Doc's to share info. Anyone have any ideas? Tim is going to a Mail Chimp seminar on Thursday and will report back whether this could be appropriate for us to use. There was a general discussion on what kind of emails need to go out with the monthly agenda. Could we refer documents that have been put on our website instead of sending as attachments with the agenda? Should we survey monkey for issues that arise? Also should some of the information be going to a wider audience than just the membership? Thought that there is value in having a membership list, but 	Marion

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	<p>what do members get for belonging? Need to get more accurate attendance record at meetings.</p> <p>Secretary Position – see attached advert</p> <ul style="list-style-type: none"> Advert to be posted on MDCA Facebook and emailed to members Email from Anita Green – New Mapua Hall administrator who may be interested in the position <p>Promotion –</p> <ul style="list-style-type: none"> Advertising poster on MDCA Facebook and emailed to members Letter box drop may be distributed by the walking group. Marion will ask Mapua Auto for a quote for printing and will get another in town for comparison. <p>Life Membership – Constitution / Operation Manual</p> <ul style="list-style-type: none"> Comment on draft text for constitution & Operations Manual <p>Constitution – Suggested changes at AGM – Exec. to look at constitution to see if any other adjustments needed before AGM</p>	<p>Marion</p> <p>Marion</p>
ROADS & PATHWAYS	<ul style="list-style-type: none"> Wayne is waiting for a response from Ken Drake re access across his property 	Wayne
WATERFRONT & WHARF	<p>MWWG</p> <ul style="list-style-type: none"> The mounds at Waterfront Park are completed but all members expressed disappointment in the finished result. A letter to be sent to Richard Hilton re this Marion reported on meetings about the Ngaio Tree Reserve Sub-committee making progress, updated plan hopefully available by our meeting on 30th – it wasn't available Marion also reported on a meeting re Grossie Point where John Leydon outlines features it should reflect – birds, seating, calm, peace etc and things that need addressing – better maintenance and care of shoreline Next meeting 20th May 	Marion or Mike
PROJECTS	<p>Environmental</p> <ul style="list-style-type: none"> Dominion Flats – Two public planting days have been decided. 26th May and 9th June 9a – 12p. Meanwhile work continues. <p>Transportation – and other community issues</p> <ul style="list-style-type: none"> Elena is working with other community groups on a survey that addresses needs by community members with transport, health provisions, support agencies etc and to look to distribute it this month – with responses by email or on paper. Mapua Hall and library willing to receive written responses on behalf of group Elena to present proposal to TACA May meeting Elena to present to Moutere Hills Assn – yet to be confirmed 	<p>Helen</p> <p>Elena</p>
FUTURE DEVELOPMENT and TDC REPORTING	<ul style="list-style-type: none"> Mike reported from TDC engineering report – the Mapua Coastal stage 3 and 4 are ongoing. Mike to ask TDC for population numbers from Appleby Heights to Marriages Rd 	Mke
SOCIAL MEDIA	<ul style="list-style-type: none"> Tim reported continuing good following on Facebook page. 	Tim / Naomi
AED sub committee	<p>Training:</p> <ul style="list-style-type: none"> Motueka Districts Neighbourhood Support Society (MDNSS) training on crime prevention, Personal safety, CPR, operating AED, Civil defense, welfare aspects of fire both rural & house at Mapua Hall, 6.30p on 6th June – Advertise on Facebook with rsvp email contact 	Wayne

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RELATIONSHIPS PORTFOLIO	<p>Tasman Area Community Assn (TACA)</p> <ul style="list-style-type: none"> • No Rep attendance at March meeting • April Meeting dealing with FDS & Annual Plan • Elena & Marion to attend May meeting <p>Moutere Hills</p> <ul style="list-style-type: none"> • Naomi Volunteered as Rep. Not available April. Marion stepping in. • MHRA – FDS survey results - attached • MHRA only meet twice yearly <p>MDCA Historical Doc's</p> <ul style="list-style-type: none"> • Wilma and Naomi have contacts for each other although Wilma said any MDCA documents she had, she has given to Pat Perry 	<p>Marion</p> <p>Naomi</p> <p>Naomi</p>
SUB COMMITTEES	<p>Water Infrastructure</p> <ul style="list-style-type: none"> • Aileen has emailed Bruno to set up a meeting so both parties are clear re moving forward. 	Aileen/Marion
OTHER ITEMS	<p>Mapua Community Care Project (MCCP)</p> <ul style="list-style-type: none"> • Now making progress. Look out for notices from MCCP 	Marion
NEXT MEETINGS	<p>Assn Mon 13 May 2019</p> <p>Exec Tue 28 May 2019</p>	