## **MAPUA & DISTRICTS COMMUNITY ASSOCIATION**

Agenda for General Meeting Monday 13<sup>th</sup> May 2019

PROCESS/PORTFOLIO	ISSUE	ACTION
APOLOGIES	Wayne Chisnall	
PRESENT		
MINUTES	Previous General & Exec meetings –	
	Move that these be accepted	Marion/Aileen
MEETING HOT TOPIC	Helen Bibby to give an update on the progress at Dominion Flats	
FINANCIAL REPORT	<ul> <li>Account balance</li> <li>Accts for payment -</li> <li>Cash Flow projection looking to be a surplus at end of financial year</li> </ul>	Aileen/Elena
CORRESPONDENCE	Inwards:  Chris Choat – TDC Newsline & deadline dates TDC Water & Wastewater upgrade Update Incorporated Societies – Update Contact Details – NN TSM Future Development Strategy Doc's Mapua Hall Newsletter MHRA – results of their FDS survey Motueka Districts Neighbourhood Support Society  Outwards: Glenn Thorn TDC – enquiring re procgress on final draft for Mapua Reserve Playground Upgrade Three inquiry emails re secretary vacancy	Aileen has done Inc Soc update
	Richard Hilton Re mounds Waterfront Park  Hot Topic –	
COMMITTEE & MEETING PROCESSES	<ul> <li>May 2019-         <ul> <li>Helen Bibby - Dominion Flats presentation/update</li> </ul> </li> <li>June 19 –         <ul> <li>Martyn Barlow – Mapua Boat Club update</li> <li>David Scott &amp; hopefully a Sea Scout Venturer – Tamaha Sea Scouts</li> </ul> </li> <li>Bulk emailing –         <ul> <li>After experiencing problems re General meeting Mail out via email Tim has attended Mail Chimp seminar and has since set Mail Chimp up as a vehicle for MDCA to email its members.</li> </ul> </li> <li>Surveying Members &amp; Community -         <ul> <li>Should we survey monkey for issues that arise?</li> <li>Also should some of the information be going to a wider audience than just the membership?</li> <ul> <li>The value of being a member is voting rights!</li> <li>Request everyone sign in so as to keep a more accurate record of meeting attendance.</li> </ul> </ul></li> </ul>	Marion
	Secretary Position —  To date (9/5/19) we have had four enquires regarding the secretary position.  Promoting MDCA —  Advertisment has gone up in the notice board out the bus shelter outside the Hall  MDCA Facebook page advert  Letter box drop may be distributed by the walking group.	Marion

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	Marion will ask Mapua Auto for a quote for printing and will	
	get another in town for comparison.  Life Membership – Constitution / Operation Manual	
	Comment on draft text for constitution & Operations Manual	Marion
	Constitution – Suggested changes at AGM – Exec. to look at	
DOADS & DATINAAVS	constitution to see if any other adjustments needed before AGM	NA/
ROADS & PATHWAYS	See Wayne's Report on the website	Wayne
WATERFRONT & WHARF	<ul> <li>MWWG</li> <li>The mounds at Waterfront Park are completed but all members expressed disappointment in the finished result. A letter has been sent to Richard Hilton re this</li> <li>Marion reported on meetings about the Ngaio Tree Reserve Sub-committee making progress, updated plan hopefully available by our meeting on 30<sup>th</sup> – it wasn't available</li> <li>Marion also reported on a meeting re Grossie Point where John Leydon outlines features it should reflect – birds, seating, calm, peace etc and things that need addressing – better maintenance and care of shoreline</li> <li>Next meeting 20<sup>th</sup> May</li> </ul>	Marion or Mike
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MAPUA RESERVE PLAYGROUND UPGRADE	<ul> <li>Glenn Thorn (TDC) is waiting more information from playground equipment suppliers.</li> <li>An approx. Eta for final draft has been requested</li> </ul>	Marion
PROJECTS	<ul> <li>Environmental</li> <li>Dominion Flats – Two public planting days have been decided.</li> <li>26<sup>th</sup> May and 9<sup>th</sup> June 9a – 12p. Meanwhile work continues.</li> </ul>	Helen
	<ul> <li>Transportation – and other community issues</li> <li>Elena is working with other community groups on a survey that addresses needs by community members with transport, health provisions, support agencies etc and to look to distribute it this month – with responses by email or on paper. Mapua Hall and library willing to receive written responses on behalf of group</li> <li>Elena to present proposal to TACA May meeting</li> <li>Elena to present to Moutere Hills Assn – yet to be confirmed</li> </ul>	Elena
FUTURE DEVELOPMENT and TDC REPORTING	Elena to present to moutere mis visari yet to be committed	Mike
SOCIAL MEDIA	•	Tim / Naomi
AED sub committee	Training:  • Motueka Disticts Neighbourhood Support Society (MDNSS) training on crime prevention, Personal safety, CPR, operating AED, Civil defense, welfare aspects of fire both rural & house at Mapua Hall, 6.30p on 6th June – Advertise on Facebook with rsvp email contact	Wayne
RELATIONSHIPS PORTFOLIO	<ul> <li>Tasman Area Community Assn (TACA)</li> <li>No Rep attendance at March meeting</li> <li>April Meeting dealing with FDS &amp; Annual Plan</li> </ul>	Marion
	Elena & Marion to attend May meeting	Naomi
	<ul> <li>Moutere Hills</li> <li>Naomi Volunteered as Rep. Not available April. Marion stepping in.</li> <li>MHRA – FDS survey results - attached</li> </ul>	Naomi

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	<ul> <li>MDCA Historical Doc's</li> <li>Wilma and Naomi have contacts for each other although Wilma said any MDCA documents she had, she gave to Pat Perry.</li> </ul>	Naomi
SUB COMMITTEES	Water Infrastructure	
	<ul> <li>Aileen has emailed Bruno to set up a meeting so both parties</li> </ul>	Aileen/Marion
	are clear re moving forward. Aileen to Update	
OTHER ITEMS	Mapua Community Care Project (MCCP)	Marion
	<ul> <li>Now making progress. Look out for future MCCP public</li> </ul>	
	meetings	
NEXT MEETINGS	Assn Mon 10 <sup>th</sup> June 2019	
	Exec Tue 28 May 2019	