

MDCA EXECUTIVE MEETING

Notes from a meeting held Thursday 25th May 2017

PRESENT. Elena Meredith (Chair), Mary Garner, Tim Hawthorne, Aileen Connell, Wayne Chisnall and Helen Bibby.

APOLOGIES. Devin Gallagher

MINUTES Assn May minutes accepted to table at the next Assn meeting. Exec minutes from 27th April Only two accounts payment, not three as noted. **THAT** the minutes as amended be accepted Wayne / Helen **CARRIED**

EXEC PROCESSES

- **Sub Committees.** Elena suggested we standardize the wording of our sub committees and use this terminology rather than the word "group".

Waterfront Park Upgrade Sub Committee
Civil Defence sub committee
Dominion Flats Restoration sub committee
AED about to be established.

Suggested we develop an organisational Structure Document – Elena to draft this and circulate for comment. Sub committees to all be noted for comment in the minutes as a matter of course.

FINANCES.

- Current balance Bank \$18,889.96, General \$3,470.40, Dominion Flats \$5419.46, Waterfront Park \$10,000.00
- Financial Report
- General Accounts to be paid -
 - \$58.50 Reimburse Helen for Dominion Flats expenses Helen/Tim **CARRIED**
 - \$4,813.10 Titoki Nurseries plants for Dominion Flats Helen/Tim **CARRIED**
- **Rata Foundation Grant payments:**
 - Norwest Demolition \$2,645.00 Waterfront Park Furniture
 - Mapua Landscape \$332.64 Bark
 - Urban Effects \$5,000.20 Woodland Table setting frames
 - ITM \$233.51 Screws and bolts
 - Lifetime Wood Treatment \$28.00 Pack on #1
 - Mapua landscapes pipe and logs for playground \$1,760.65 **THAT** Six accounts spending the Rata Foundation Grant, be approved for payment Aileen/Elena **CARRIED** Elena will advise the Rata Foundation to confirm payment.
- 138 members.
- Report accepted. Aileen/Mary **CARRIED**

CORRESPONDENCE

- Inwards:
 - Letter TDC re MDCA LTP submission
- Outwards:
 - TDC re speed changes in Mapua Draft letter approved to be sent.

GENERAL BUSINESS

- **Constitution Review follow up** Changes to the "final" from the May meeting now filed and formally adopted but needs to be registered with the Companies office.* Suggestion we have a second person as Social Media co-administrator. *but now see below re clause 12G

- **Logo competition** Entries to be requested via Facebook. Tim to write a draft. Deadline end of June 2017. Designers to remain anonymous until decided. Exec to determine finalist. Vote on final designs to be by secret ballot at the July Assn meeting. Tim to pin up the finalists (numbered) and arrange the voting boxes for people to vote for their favoured number. Winner to be announced in August at the AGM.
- **Companies office Incorporated Society Page.** Constitution needs to be registered.
- **AGM.** Mary and Elena to meet in June to compile a timeline as Elena away for all of July. Members asked to have their reports ready in advance. Exec members asked to consider their own intentions re standing for the Exec.
- **Definition of “problems” as noted in constitution.** Discussion about defining “problems” under the terms of the constitution (following the motion put at the last Assn meeting). After a discussion, it was moved that the following motion go to the June MDCA meeting:

- **THAT** *that the constitution be amended 12G to read..... “The publication Members’ Meetings by Mark von Dadelszen shall be adopted as the definitive authority for meetings and meeting procedure for guidance where problems **as determined by the Executive Committee** arise. A copy of Member’s Meetings will be kept by the Executive at the Moutere Hills Memorial Library for the benefit of all members of the Association and interested public.*

Moved by Elena Meredith; Seconded Tim Hawthorne **CARRIED**

- **Council Feedback**
 - **General TDC portfolio report** Discussion about how to keep the Assn more up to date with council decisions. Ask Colin to submit a report in time to be included in the Assn mailout prior to each meeting. AGREED. Elena to s/w Colin re this.
 - **Letter to TDC seeking speed and traffic changes in Mapua** draft approved for Mary to send.
- **Environment**
 - **Dominion Stream Flats/Mamaku Wetland.** Short verbal update from Helen.
 - **Waimea Dam.** Agreed that the Waimea Dam be noted as an agenda item at the next Assn meeting.
- **Paths and Walkways.** Verbal update from Wayne. Jamie McPherson response to be sent to members in the mail out. Short discussion about road signage and markings.
 - **Village signage** Brief discussion about options for village signage based on others around the region. Wayne to investigate whether there are any restrictions on what is allowed.
- **Social Media.** Coastal News done.
- **Waterfront & Wharf**
 - **WPU Sub Committee** Trish’s report received.
 - **Boat Club/Tamaha Sea Scouts meeting report.** Any follow up?
- **Graeme and John Fountain’s motion and defining “problems” under our constitution.** Each member present gave opinions before a decision was made. Two issues identified:
 - A situation that has arisen and should be considered independent of personalities.
 - An unclear constitution in terms of defining “problems”. Elena’s draft of wording for a potential poll was circulated for comment.
- **Following agreed:**
 - The Executive does not accept that there is a “problem” and therefore there is no requirement to run a poll under the terms of the Constitution.
 - However, it was decided to run a poll and the wording could therefore be decided by the Executive.
 - Elena’s draft wording was discussed and final wording was agreed upon.

- Mary and Tim to manage the poll. Discussion about how to SEND emails from inf@ourmapua address.

A discussion about defining “problems” noted a/a under Constitution Review.

- **Civil Defence public meeting.** Noted the change of date advice was sent to Graeme Stradling. Meeting now to be held on 29th 12 midday – 2pm. Feedback to go to June Assn meeting. Neighbourhood Support to be discussed.
- **AED sub committee? THAT** an AED sub committee be formally convened with Reinhard being the leader. Elena/Mary **CARRIED.** Mary to remind all leaders of sub committees to send in reports to be included in pre-meeting mailouts.
- **Meeting finished** at 9.15pm

Next meetings: Assn Monday 12th June. Exec Thursday to be 29th as Mary away on 22nd