

## MDCA Executive Meeting

Notes from meeting held Tuesday 27<sup>th</sup> March 2018

**PRESENT:** Elena Meredith (Chair), Mary Garner, Wayne Chisnall, , Naomi Aporo, Tim Hawthorne, Helen Bibby, Aileen Connell & Mike Kininmonth

**APOLOGIES:** Helen Bibby, Trish Smith, Marion Satherley and Colin Walker

The meeting began with birthday greetings and songs to Naomi and recollections of the community BBQ held on Sunday.

**MINUTES.** That the Association March minutes be accepted to table at the next Assn meeting and the Exec minutes of 27 February be accepted ( Naomi/Mike) **CARRIED**

Brief discussion on the merits of displaying motions on the screen as trialled at the March Assn meeting. Good feedback on this.

**FINANCIAL.** Membership:

- Current balance: \$29,366.88
  - General \$4,334.71
  - Dominion Flats \$24,564.00
  - Aquarium \$468.17
- Accounts for payment :
  - \$61.41 Reimburse Aileen for two cakes for the BBQ
- General:
  - Discussion. Comparison with financial situation at the same time last year. Very similar but noting Aileen does not have exact records as her computer is in storage post flood. Aileen will do some further analysis.
  - Discussion about the criteria needed to apply for the annual community grant.
  - Elena spoke about the merits of spending MDCA funds left over each year. Possible options or projects were discussed including a bench to be part of the new landscaping outside Tessa Mae. Aileen estimated that approximately \$3,000 may be left over at the end of the year. Further discussion about the amount needed to retain as a contingency fund. Agreed that members give some thought about possible projects prior to the budget discussion in June.

**THAT** the report be accepted and the accounts passed for payment Tim Hawthorne /Elena Meredith **CARRIED**

## CORRESPONDENCE

**Inwards:**

- Big Beach Cleanup
- Penny Griffith TDC voting system
- Water Information Network. Dam
- TDC update cyclones' recovery

**Outwards:**

- Kim Bowie re Ridgeview Developments
- Steve Elkington re Higgs Rd footpath

### **Matters Arising:**

- **Big Beach cleanup.** Mary to send Gillian's email to members after first getting clarification from Gillian about details such as time, where to go etc.
- **TDC voting system.** Tim to post the information on Facebook and say voting forms will be available at our next meeting.
- **Water Information Network.** Re email received. Discussion about issues relating to hosting a meeting for WIN to present information. Both emails to be included in the Green Folder but not in the mailing. Secretary to reply briefly to the email.
- **TDC post cyclones update.** Brief discussion about this. Email to Adrian Humphries suggesting that hard coping of his excellent update go into local libraries and ask if it is on the TDC website.
- **Ridgeview Development** (Jessie St to Aranui Rd pathway). Wayne gave a brief update of this issue. No reply yet from Kim Bowie.

### **COMMITTEE & MEETING PROCESSES.**

- **Operations Manual.** Progress discussed. Naomi offering to do the formatting of the final document. Mary and Tim to agree how to manage info@ourmpaua emails. This info to be added to Tim's social meeting operations section. Division of portfolios to also be considered.
- **Hot Topics.** April topic discussed and how to facilitate this. Naomi offering to be timekeeper. Order of speakers discussed and agreed. Topics for the rest of the year discussed.

### **ROADS AND PATHWAYS**

- **Verges, Berms & Mowing Strips.** Brief discussion about responsibilities for, contracting of and frequency of this work. Aileen to follow up and ask for information about their schedule. If no response, invitation to attend a meeting to be sent.
- **Higgs Rd Pathway.** To be tidied up once Chorus installations finished.
- **Draft letter to householders** affected by the proposed walkway from Higgs Road to Aranui Park. Letter APPROVED. Wayne to sign as convenor of this portfolio.
- **Seaton Stream Pathway.** This has been added to Wayne's Roads and Pathways portfolio.

### **WATERFRONT & WHARF**

- **Aquarium memorial.** Photo frames update and wording and translation from Naomi. Draft has been sent to Elena and Trish.
- **Touch the Sea sign.** Permission granted for MDCA to have the sign from Perry's Garagewith the intention of installing it at site of Touch the Sea Aquarium. Corner of the Rimu Bar suggested as a site. Building is TDC owned. Now waiting for response from TDC. A second identical sign is in the boatclub. To be retained as a back up.
- **WAG** Monthly Meeting report received by Martyn Barlow. As circulated. Mike gave a further verbal report, adding some background to the decision to disband the WAG and the expected representation model of the new proposed group. Suggestion that once terms of reference and composition are released, local groups meet together to respond. Alternatively, discussed whether community should

meet independently first. Elena will contact Cr Tim King expressing concerns about the one-sided approach. AGREED to organise a community meeting first. Discussion about how such "special interest" groups as Friends of Waterfront Park might be represented. Understood this group is in the process of incorporating and forming their membership.

Brief further discussion on Bollards, repair to sea wall and booking for community events being held at Waterfront Park and yellow lines on corner of Aranui Rd roundabout. Tim King has talked to Jamie McPherson about the yellow lines.

**COUNCIL FEEDBACK/REPORT** Colin not present.

**ENVIRONMENT** Helen not present.

### **FUTURE DEVELOPMENT**

- Verbal report from Mike about a development planned for the long term in the area. Mike to continue to follow up in meantime

### **SOCIAL MEDIA**

- Tim about to be away. Helen to be asked to write the *Coastal News* report for the May issue.
- Facebook guidelines have been updated with clause 14.
- Committee sign in area on the MDCA website. Tim working with a contact (Marcus Dobson) in the community. Creating a sign in to create a private archive for the committee. Thank to Tim for paying for Marcus's (discounted) fee. Password shared for Exec members. All of the MDCA portfolios have been added. Documents to be uploaded can be sent to Tim.

### **AED sub committee**

MOU THAT the Draft as circulated, agreed to but to be tabled to be accepted at the monthly meeting in April.

### **RELATIONSHIPS**

- Verbal update from Naomi on progress around community interviews with the aim of honouring our longstanding community members to give them the opportunity to talk. Discussion about storage and posting on Facebook and Website.

**WATER INFRASTRUCTURE** as established at the March Assn meeting.

- Elena gave a brief update on behalf of Bruno. Strongly suggesting that the MDCA submit a LTP submission around drainage in the Ruby Bay area. Agreed that the executive summary be emailed to MDCA members.

### **GENERAL BUSINESS**

- **Croquet lawn.** David Davidson is underway with some plans and is asking the MDCA to write to TDC seeking support of his venture. Wayne to draft a motion to be sent to be put forward at the April meeting.
- **Shade sails and BBQ.** Quotes to be obtained for the Rata Foundation grant application. Progress? Mary to check with Trish.
- **Secretary & chairperson positions.** Discussion about finding new incumbents, noting the growth in the work of the MDCA scope of representation in the community

compared with when the group started as a R&R associaion. . Further discussioon about the merits of paying for the secretary position. ACTION. To seek feedback at the next MDCA monthly meeting **Does the Assn need to resource the current workload or reduce it's scope of responsibility?** To be discussed at the next Exec meeting. Mary's operational manual to form the basis of any further deliberations. Short discussion about whether the issue warrants a separate strategy meeting.

Meeting closed 9.40pm

**Next Meetings: Assn 9<sup>th</sup> April; Exec Tuesday 24<sup>th</sup> April**(Elena away. Wayne has agreed to Chair that meeting.)