

MDCA Executive Meeting

Notes from meeting held Tuesday 27th February 2018

PRESENT: Elena Meredith (Chair), Mary Garner, Wayne Chisnall, Trish Smith, , Tim Hawthorne, Helen Bibby, Aileen Connell, Mike Kinninmonth

APOLOGIES: Colin Walker, Marion Satherley and Naomi Aporo for lateness.

MINUTES. Two additions to the Association minutes: Amended wording about approaching the RCIT re broadening its focus and addition of comments made by Mike Kininmonth. THAT the Association February 2018 minutes as amended be accepted to table at the next Assn meeting and the Exec minutes of 23 January 2018 be accepted Mike Kinninmonth / Wayne Chisnall CARRIED

Meeting began by a discussion about the recently held flood recovery meeting and subsequent media coverage. Elena to send an email to the TDC addressing some of the points.

FINANCIAL. Membership: 106

- Current balance: \$29,655.47
 - General \$4,623.30
 - Dominion Flats \$24,564.00
 - Aquarium \$468.17
- Accounts for payment :
 - Koha a/a
- General: “Do not climb” signs have been arranged – in return for a beer so small koha account to come from Pete.

THAT the report be accepted and the account/koha passed for payment Trish Smith /Wayne Chisnall CARRIED

CORRESPONDENCE

Inwards:

- Sandra Hartley TDC with LTP link available from Thursday 1st March
- Penny Griffith TDC voting system
- Ruby Bay Recovery update report
- Tasman Environment Trust seeking support for a grant.
- Steve Elkington Mapua Drive/Aranui Rd Intersection upgrade
- Mark Johannsen TDC re WAG terms of reference.

Outwards:

- Resene. Costing request for paint to cover graffiti in the tunnel under SH.
- John Ritchie re Mapua Bakery trees

General discussion about:

- TDC voting system. Decided no further action.
- Ruby Bay Recovery update report. Discussion whether there is support for a sub-committee to be set up to cover matters relating to flooding, drainage, and coordinating TDC/community dialogue and providing structure for the variety of community concerns relating to climate change effects on our immediate environment. Bruno and Devin are meeting tomorrow and have offered to front such a sub-committee. They will report back to the Association on the 13th.

- Tasman Environment Trust. Request received very late and reply needed by tomorrow. Helen read her suggested reply. THAT this reply be approved. Letterhead emailed to Helen. CARRIED. Naomi/Trish
- Letter to Resene. THAT Helen's draft letter to Resene be accepted and that Dominion Flats apply to the TDC for a grant through their Community Art Scheme Mike/Naomi Helen to send the letter on letterhead. Helen read her suggested wording for the grant to the meeting.
- John Ritchie (trees outside Bakery). Elena and Trish to meet with John.

COMMITTEE & MEETING PROCESSES.

- Operations manual update. Discussion about having a short summary of functions to hand out to potential interested members and keeping a detailed operational manual for those elected. Discussion about storage of information centering around cloud storage and log ins.
- Hot Topics update. Discussion to clarify those arranged and yet to be organised

ROADS & PATHWAYS. Verbal update from Wayne. There was a general discussion about pedestrian crossings and general road safety initiatives in the village. Focus on the need to be able to work off one "grand" plan rather than campaign for multiple one off interventions. Hope for this to be clarified when meeting with John Ritchie who is working with Heidi (TDC appointed landscaper) on the TDC improvement plan. Further discussion about installing a "slow down in our village" sign. Elena and Trish to discuss with Heidi.

- Upgrade intersection outside Country Store
- Aranui to Higgs Rd footpath update. Trish spoke to this and tabled a map and photos. General discussion noting that this pathway would be a useful alternative walking route to the school and village. Action. Wayne to follow up and seek formal approval from the involved parties covering concerns raised and how these might be mitigated.
- Jesse St pathway. Discussion about this noting the possibility now of the (currently paper) road being extended rather than form a pathway. Wayne liaising with Ridgway Development.
- Corner on Higgs Rd. Trish has spoken to workmen and was referred to TDC (Steve Elkington)

WATERFRONT & WHARF

- WPU sub committee Frames & Logs at Waterfront Park. Tunnel and walking section all to be done in late March. Discussion about grant applications for further development.

WAG update. Scheduled for after the next Assn meeting. Martyn to attend and Mike will be attending too. Re motion passed at the last Assn meeting. Mary to send a letter to Tim King and cc to Dean, Anne, Boat Club and Sea Scouts

Notice for waterfront park play area. Acknowledging school student's work. Elena and Trish to work on design and wording.

COUNCIL FEEDBACK/REPORT Colin not present.

Re colin's report. Discussion about the emails from Colin and whether they constitute reports to be saved or whether they are comments only for the exec. Decisions to be made at each Exec meeting about whether to mail out any emails received. Mary to save them into his portfolio anyway.

ENVIRONMENT

- Dominion Stream Flats/Mamaku Wetland. Helen spoke about developments. Helen circulated a photo of the new gateway sculpture taken from Dominion Flats. Tim to post on Facebook.
- Waimea Dam.
- Dominion Park Playground* upgrade. Yet to be followed up with TDC. *next to the hall.

FUTURE DEVELOPMENT. No report this month.

SOCIAL MEDIA. Verbal report from Tim. Discussion about the process for re-sharing information from other external parties to be formalised in the social media guidelines with the meeting agreeing on the following: *In the case that external groups OR organisations request MDCA to share information on their behalf, our policy is to share an original link (from a website or social media page). It can also be supported by a brief summary of key points from the original page that members may be interested in. If the information has not yet been publicly posted by the relevant group/organisation, MDCA would encourage them to publish it first before it is posted on the MDCA Facebook Page .* THAT this policy be added to the Social Media Guidelines Naomi Aporo/Elena Meredith
CARRIED

AED sub committee. Wayne developing an MOU with owners of AEDs. Wayne to ask Reinhard to check the model of ownership/maintenance of the Hall AED.

RELATIONSHIPS. Verbal update report by Naomi.

GENERAL BUSINESS

- Trees outside Mapua Bakery. Discussed under correspondence.
- March Assn meeting. TDC to attend to discuss LTP. All arranged.
- Community Fundraising Model (RCIT). Marion not present.
- Community event for flooded residents. Update from Elena who is liaising with Jules and Chrissie. Residents still to be asked but support from Hall and shop. BBQs available from the church and Naomi.
- Touch the Sea signboard from old Aquarium noticed stored at the back of the garage. Brief discussion about how this could be used. Trish to follow up informally.
- Croquet Club. Place topic on the next agenda as topic arose at the last meeting in the open forum but not followed up later in the meeting. Wayne to speak to David Davison and advise him.

The meeting ended a.17.

Next Meetings: Assn Monday 12th March; **Exec** Tuesday 27th March