

MDCA Executive Meeting

Notes from meeting held Tuesday 23RD January 2018

PRESENT: Elena Meredith (Chair), Colin Walker, Mary Garner, , Marion Satherley, Trish Smith, Naomi Aporo, Tim Hawthorne, Aileen Connell, Mike Kinninmonth.

APOLOGIES: Helen Bibby & retrospective apology from Wayne Chisnall

MINUTES. Assn December. Amend the last minutes 3rd sculpture will be at the top of Seaton Valley NEAR Mamaku Drive but not on Mamaku Drive. THAT the Association December minutes as amended, be accepted to table at the next Assn meeting and the Exec minutes of 23rd November 2017 be accepted (Trish /Naomi) **CARRIED**

FINANCIAL

- Current balance: \$30,408.66 ; General \$5,077.49 ; Dominion Flats \$24,863.00 ;Waterfront Park \$468.17
- Membership 110
- Financial Report:
 - Accounts for payment :
 - Ash Oliver (Dominion Flats) \$1,124.70
 - Naomi invoice for AGM drinks and nibbles \$170.74
 - Tim \$7 one Facebook posting.

That the report be accepted and accounts passed for payment.
(Aileen/Tim) **CARRIED**

- Aileen answered questions about the budget and there was a general discussion about financial issues and possible funding options for the year.

CORRESPONDENCE

- Inwards:
 - TDC re attendance at our March meeting to discuss LTP
 - Hall lock box nbr – send out in MDCA mailing?
 - Gillian Pollock Suggestion re boat ramp
 - NBS bank statement
 - Christmas card from Mayor Kempthorne and wife Jane.
- Outwards:
 - TDC re attendance at our March meeting to discuss LTP
 - A&J Brown Re Higgs/Aranui Rd pathway
 - TDC Hannah Simpson Re Mayor Kempthorne attendance during 2018.
- December correspondence outstanding. Still appropriate to send?
 - TDC re booking system for public spaces especially Waterfront Park. To Richard Hilton & Beryl Wilkes and cc Tim King People supposed to ring in but there is no online booking system as ringing in doesn't get the message
 - TDC re repair to bollards designating no parking at wharf. To Mark Johannsen property Manager but noted from the last Assn meeting, Tim King was going to follow up?

- RCIT Supporting conceptual & explorative ideas for a sculpture at Higgs Rd Roundabout. Agreed at Dec Assn meeting. Janet Taylor Secretary Ruby Coast Initiative Trust 101A Aranui Rd

Discussion about correspondence (for clarifying process in the operations manual)

- Correspondence to be copied (scanned if in hard copy form) to ourmapua email address
- Anything with letterhead, correspondence to be either done by secretary or passed by the meeting for individual portfolio members to send (who will then send a copy to secretary for the record).
- Significant phone calls to be noted at a meeting.

COMMITTEE PROCESSES

- **Exec Induction Manual.** Each to look at own role and identify main task/s – bring update to meeting.

Discussion about the draft induction manual. Each member to compile information about their own portfolio and send it to the secretary.

Agreed that each meeting, a task report be compiled. Naomi offered to do this.

Planning for the Year – specifically which month to invite Mayor Kempthorne ; potential replacements for the Chairperson/Secretary @ AGM – need to start looking now ; other topics/guest speakers for 2018?

- Discussion about any issues coming up or suggestions for information themes which would entail inviting guest speakers (and possible Mayor Kempthorne). 20 minutes suggested.
 - Representatives from top of the south Iwi. **Naomi**
 - Dawn Chorus and other ecological based activities/groups in the area. Helen to be consulted re this.
 - Climate change **Tim to talk to Tord**
 - Friendship group and system to welcome new members to the community
 - Community transport. **Elena**
 - Waterfront development activity update.
 - Medical Centre developments in relation to the increasing population. **Tim to contact Tim Ewer**
- Discussion about considering possible replacements for Chairperson and secretary who are both stepping down at the AGM.

ROADS & PATHWAYS Wayne not present at the meeting.

- **Higgs – Aranui Rd walkway.** Trish gave a brief verbal update. Letter sent to the Browns but noted one other neighbour is supportive and another against. Trish suggested we get permission from the Browns to do a walk through to familiarise ourselves with the area.
- **Jessie St path** Discussion about why this has been turned down by TDC as noted in the last meeting. **Action Mike to follow up with TDC**

WATERFRONT & WHARF

- **WPU sub committee.** Trish gave a verbal report. Still waiting to install play equipment. Trish to follow up with Helen who has an ex builder contact arranged.

Next project to apply for grant – BBQ, and Shade are options. To be discussed at the February meeting.

- **Community fundraising and development Trust.** Two aspects discussed:
 - Encourage the establishment of a Trust for fundraising for community waterfront projects moving the impetus and responsibility from primarily MDCA to the wider community.
 - Broaden the focus of Ruby Coast Initiative Trust to include such projects in the wider community

ACTION Marion to discuss this possibility with the RCIT in the first instance.

- **Children’s art installations @ Waterfront Park**- check in on the state of these /more mending needed?
Also working with Mapua School on the wording for plaques on the back of each. **ACTION.** Trish to follow up with Philippa once school goes back.
- **WAG** Martyn to attend as Trish will be away. Discussion re topics for Trish to pass on to Martyn. Bollards and planter boxes outside Jellyfish = two topics.
- **Community Boat Ramp**- follow up motion passed at December meeting and check possible courses of action/advocacy. Discussion about a recently circulated Boat Club flyer and Mike spoke about the recent Boat Club activity and plans for action. There was a lengthy discussion re how MDCA can liaise with WAG, Sea Scouts, the Boat Club and other interest groups in order to progress the MDCA endorsement for a community boat ramp.

Aim for reporting back to the Assn meeting

that the MDCA come up with some basic messaging that supports the MDCA’s December 2017 motion Mike undertook to provide regular reports to MDCA from the Boat Club.

COUNCIL FEEDBACK/REPORT

- Brief verbal report from Colin on recent TDC issues and activities. **ACTION Mike to follow up three issues with TDC.**

ENVIRONMENT

- To check with TDC in terms of timeline for the dam.

FUTURE DEVELOPMENT

- Verbal report from Mike, noting little to report this month. Brief discussion re water supply issues for two local sub divisions.
- Trish raised a concern about the tree outside the bakery which apparently is to be pulled down. Agreed a letter be sent to the landlord asking information about the tree. Tim to find the landlord details and the item to be added to the next agenda.

SOCIAL MEDIA

- Tim spoke briefly, noting no significant updates.

AED sub committee To wait for Reinhard to report at the Assn meeting.

RELATIONSHIPS

- Naomi gave a verbal report around her plan which she will forward to the committee. Shona assisting with cataloging.

GENERAL BUSINESS

- historic documents. Secretary's documents held over for another meeting due to the hour. General discussion about which documents to digitize.
- Cnr Tahi and Aranui road land. Discussion about giving the area a name. Mary to write to Beryl Wilkes asking what the process is around naming the area. Liaise with Elena as that is three things for Beryl.
- Waimea Inlet Action Plan. Mike raised a question around this and questioning whether this might be of appropriate interest for the MDCA.pppp. **Elena to email Gillian to ask if she might attend the meeting and report back to the MDCA.**

Meeting finished 9.55pm

Next Meetings: Assn Mond 12th February 2018

Exec Tuesd 27th February 2018

Apol Marion for Feb and march.