

MDCA Executive Meeting

Notes from meeting held Thursday 28th September 2017

PRESENT: Elena Meredith (Chair), Wayne Chisnall, Trish Smith, Tim Hawthorne, Helen Bibby, Aileen Connell, Colin Walker & Naomo Aporo welcomed as late arrival.

APOLOGIES: Marion Satherley

MINUTES. That the Association September minutes be accepted to table at the next Assn meeting and the Exec minutes of 24th August be accepted

FINANCIAL

Current balance: \$28,400.33; General \$2467.62, Dominion Flats \$25117.71; Waterfront Park/Aquarium \$815.00

- Membership 92

Financial Report:

Income. \$500 cheque for Dominion Flats for building materials for two tables from Motueka Community Shop. There was some discussion about the Dominion Flats walkways.

Accounts for payment :

- Guardian Newspaper \$31.63 AGM notice

THAT the accounts be passed for payment and the report be accepted. Aileen/Wayne
CARRIED

Grant applications. Elena initiated a discussion about managing grant applications on behalf of MDCA as some organisations will only make one grant to one organisation. Unsure if it might be one grant per organisation or per project. Noted that a Rata Foundation member is hoping to visit Mapua to look at Dominion Flats and visit the hall. In response to a question, Helen said she is happy to share her grant application knowledge with the Waterfront Upgrade sub committee.

CORRESPONDENCE Outward

- Letter Tiakina Te Taiao Ltd, TKU for koha of Manuka trees.
- Letter (Wayne) TDC re tender for school crossing.
- Email TDC (Wayne) re unsafe school bus pick up point
- Email (Wednesday 27th Wayne) to Jamie McPherson re a meeting about Mapua School Crossing which Wayne read to the meeting and explained some points noting:
 - The school has signed off this project
 - Crossing will be manned by parents
 - No changes to entrances and parking at Country Store
 - There will be a defined footpath in front of the Country Store

Inward

- Hall re looking after the Matai floor
- Janet Taylor re shuttle service Motueka to Nelson

EXEC FORMAT AND PROCESS

- **Companies office Incorporated Society page.** Thank you to Aileen for updating the page with new committee members. Noted Registry key is a separate number to that of the Certificate.
- Suggestion it be written on the certificate. Mary saving an e copy and placing a hard copy in each year's black folder.
- **Laptop.** Elena re-instigated a discussion about getting a laptop for the MDCA members to bring up long or complex items on a screen to facilitate better discussions at meetings. Discussion about managing the projector, screen with a laptop and the option of a monitor instead. Tim to do some research.

ROADS & PATHWAYS

- **Unsafe school bus drop off point** Wayne has emailed Crs King and Turley prior to Tim's attendance at a LTSA meeting
- **Seaton Drive footpath.** Noted (Wayne) that this project is still being pursued by TDC.

ASSN RULES & CONSTITUTION

- **Incorporated Society registry key.** Mary keeping an electronic copy AND printing a hard copy to go in the front of all the hard copy black folders.

WATERFRONT & WHARF

- **Waterfront Park Upgrade sub committee.** Tim and Elena gave a verbal report as Trish not present. There was a discussion about parking and access to Waterfront Park. Suggested this be opened up for discussion at an Assn meeting.

COUNCIL FEEDBACK/REPORT

- **UPLIFT OF DEFERRED ZONE - HARI AND TOPI WAY, MAPUA**
- **Commercial Property.** Both items to be in mailing and print for green folder

ENVIRONMENT

- **Dominion flats** Nothing further to report.
- **Waimea Dam.** Elena to email councillors noting we only have two more meetings this year to potentially discuss this issue.

FUTURE DEVELOPMENT

- Brief discussion about recent developments but no Exec member with this responsibility.

SOCIAL MEDIA

- Tim reported that a friend is doing SEO work on the MDCS website
- Noted 1500 views on the AED training.
- Continuing to update the website.

AED sub committee

- Verbal update from Tim from the AED training session.
- Noted an AED volunteer meeting to be held tomorrow. Brief discussion about expense and logistics re maintaining the Mapua AEDs

RELATIONSHIPS

- **Community information and welcome packs** Naomi working on this.
- **Archiving.** Naomi and Shona to have a meeting soon. Brief discussion re how and where to store archived materials in electronic and hard copy format. Noted that all meetings and associated documents from last two years are stored on the MDCS website.

GENERAL BUSINESS

- **Life Membership.** This was discussed and generally thought that there be no more than one life member awarded in a year and if so, for presentation at the December Association meeting. For final discussion at the November Exec meeting
- **Discussions at Association meetings.** Brief discussion on how to keep the feedback from the floor more succinct and minimise multiple speakers often making the same point.

The meeting ended at 8.45 pm

Next Meetings: Assn 9th October; Exec Thursday 26th October